

MINUTES OF THE SPECIAL MEETING OF THE
COUNCIL OF THE CITY OF WATERVLIET
THURSDAY, OCTOBER 16, 5:00 P.M.

The meeting was called to order by Mayor Patricelli at 5:00 P.M.

Roll call showed that Mayor Patricelli, Councilwoman Diamond and Councilman Daus were present.

Also present from city administration were City Manager Melissa Cherubino and City Clerk Dave Wheatley

Mayor Patricelli began the meeting with a moment of silence in memory of Eric Hurley, a member of the Watervliet Water Department, who recently passed away.

Approval of the minutes from the City of Watervliet Council meeting held October 2, 2025.

Councilwoman Diamond made a motion to move on this resolution which was seconded by Councilman Daus. The Resolution passed 3-0.

REPORT OF OFFICERS AND COMMITTEES

General Manager Melissa Cherubino updated the council on the following matters.

- Director of Finance Jennie Marzio has submitted her resignation to the city
- DPW cleaned the 3rd floor at City Hall to make room for file storage
- The owners of the properties on 7th Avenue recently affected by fire were notified that the buildings would need to be taken down.
- Chris Chartrand has applied for lifeguard funding for the city for the 2025 season.
- The Watervliet Police Department received a \$200K grant to construct an evidence storage unit.

OLD BUSINESS

NONE

NEW BUSINESS

PUBLIC HEARING: To consider Local Law # 5 for 2025, amending Section 272-19 of the Code of the City of Watervliet regarding “Accessory Uses and Structures: to enable owners of single-family homes to construct accessory dwelling units.

The public hearing was called to order at 5:13PM by Mayor Patricelli.

General Manager Cherubino provided an overview of the proposed local law. There was no public comment. The mayor closed the Public Hearing at 5:14PM

RESOLUTION No. 73 of 2025 - A Resolution adopting traffic safety goals identified in the Capital Region Transportation Council’s Capital Region Vision Zero Safety Action Plan.

Councilman Daus made a motion to move on this resolution which was seconded by Councilwoman Diamond. The Resolution passed 3-0.

ORDINANCE No. 12 of 2025 – An Ordinance repealing authorization for a handicapped parking sign at 1536 Eighth Avenue pursuant to the Code of the City of Watervliet, Article IV section 30.

Councilwoman Diamond made a motion to move on this resolution which was seconded by Councilman Daus. The Resolution passed 3-0.

RESOLUTION No. 76 of 2025 – A Resolution adopting the Broadway Multimodal Transportation Plan.

Councilman Daus made a motion to move on this resolution which was seconded by Councilwoman Diamond. The Resolution passed 3-0.

LOCAL LAW No. 5 of 2025 – A Local Law amending Section 272-19 of the Code of the City of Watervliet regarding “Accessory Uses and Structures” to enable owners of single-family homes to construct accessory dwelling units.

Councilwoman Diamond made a motion to move on this resolution which was seconded by Councilman Daus. The Resolution passed 3-0.

RESOLUTION No. 77 of 2025 - A Resolution authorizing the General Manager to accept grant funding from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) municipal parks and recreation grant program for the purpose of funding the development of the Dome.

Councilman Daus made a motion to move on this resolution which was seconded by Councilwoman Diamond. The Resolution passed 3-0.

RESOLUTION No. 78 of 2025 – A Resolution setting a public hearing to consider Local Law 6 of 2025 setting sewer rates.

Councilwoman Diamond made a motion to move on this resolution which was seconded by Councilman Daus. The Resolution passed 3-0

RESOLUTION No. 79 of 2025 – A Resolution authorizing submittal of the NYS SWIMS grant application and affirming that the City will issue a bond to pay for the 20% match requirement for the Project.

Councilman Daus made a motion to move on this resolution which was seconded by Councilwoman Diamond. The Resolution passed 3-0.

APPROPRIATIONS AND ACCOUNTING

The Finance Department has documented its processes; increased use of Edmunds for recordkeeping and generating reports; and added more personnel clocking in to the Paychex program.

Before the Public Comment period Mayor Patricelli spoke to the council on the following items:

- City of Watervliet and City of Watervliet Schools Bus Patrol system
- Downtown Revitalization Initiative application process
- Thanksgiving meals project
- Car show at Hudson Shores Park
- Grant (\$15,000) for parks and picnic tables
- Thanked the volunteers Arsenal City Run, the placement of the flowers throughout the city and for all the donations received for the restoration of the bells throughout the city.
- LEEDS program update.

Councilwoman Diamond thanked the DPW and Watervliet Police Department members for their work during the Mohawk-Hudson River Marathon on October 12, 2025.

PUBLIC COMMENT PERIOD

NONE

Councilman Daus made a motion to adjourn the meeting which was seconded by Councilwoman Diamond. The motion passed 3-0.

The meeting was adjourned at 5:47 PM

Next Meeting: A special City Council meeting will be held on Thursday, October 23rd at 10:00 AM.

The next regular scheduled City Council meeting will be held on Wednesday, November 5, 2025, at 6:00 PM at the Watervliet Cultural Center.

Respectfully Submitted,
Dave Wheatley, City Clerk