

MONTHLY MEETING OF THE
WATERVLIET CIVIL SERVICE COMMISSION

April 29, 2025

Present: Robert Passonno, Chairperson
Michael Duffey, Commissioner
Mark Harbour, Commissioner
Michael Marr, Secretary

MONTHLY MINUTES

Meeting called to order at 9:20 a.m. Secretary Marr took a roll call.

REVIEW OF MINUTES – 3/25/25

Secretary Marr asked if there were any corrections or additions to the minutes. No changes were noted. Michael Duffey made a motion to approve the minutes. Mark Harbour seconded the motion. Motion passed unanimously.

REVIEW OF NON-COMPETITIVE EMPLOYMENT APPLICATIONS*

Meggin Peterson – Bus Driver
Christine Buckley – Teacher Aide

REVIEW OF PROVISIONAL EMPLOYMENT – Examinations to be requested within 30 days of appointments*

None.

HOUSEKEEPING ITEMS

Secretary Marr brought up the Candidate Physical Ability Test (CPAT) for the Firefighter exams. A few fire district employees came in to speak with Secretary Marr about the CPAT not being held prior to the establishment of firefighter results and their opinions were that it should be held as part of the establishment of passing the firefighter exam. The commissioners discussed the previous issues being brought up as to why the commission decided not to require the CPAT pre-employment exam. The Commissioners expressed their willingness to reconsider their position, but requested Secretary Marr ask the Fire Chief to find data to back up requiring this pre-employment portion. Secretary Marr brought up finishing touches on the Fire Lieutenant exam announcement. Commissioner Passonno brought up one last change to the distinguishing features of the class language to be adjusted.

NEW BUSINESS

Commissioner Passonno inquired as to signage outside City Hall regarding openings for laborers and Water Treatment Plan Operator/Trainees. Secretary Marr will follow up.

SET DATE FOR NEXT MEETING

Date set for 5/20/25.

Motion to adjourn made by Michael Duffey. Seconded by Mark Harbour. Motion passed unanimously.

Meeting adjourned 9:56 a.m.

Next monthly meeting scheduled for 9:00 a.m. on Tuesday 5/20/2025 pending quorum call.

*Per Resolution, previously approved by the Secretary to the Commission