

MONTHLY MEETING OF THE
WATERVLIET CIVIL SERVICE COMMISSION

March 25, 2025

Present: Robert Passonno, Chairperson
Michael Duffey, Commissioner (Phoned in)
Mark Harbour, Commissioner
Michael Marr, Secretary
Chief Rice, Chief of Police
Lieutenant Strock, Police

MONTHLY MINUTES

Meeting called to order at 9:16 a.m. Secretary Marr took a roll call.

REVIEW OF MINUTES – 2/25/25

Secretary Marr asked if there were any corrections or additions to the minutes. No changes were noted. Michael Duffey made a motion to approve the minutes. Mark Harbour seconded the motion. Motion passed unanimously.

REVIEW OF NON-COMPETITIVE EMPLOYMENT APPLICATIONS*

None.

REVIEW OF PROVISIONAL EMPLOYMENT – Examinations to be requested within 30 days of appointments*

None.

CERTIFICATION OF RESULTS – POLICE LIEUTENANT #72291010

Seniority credits and veteran's credits were reviewed at the previous meeting. Results established for two (2) years.

UPCOMING EXAM ANNOUNCEMENTS: FIRE CAPTAIN & FIRE LIEUTENANT

Commission chairperson Passonno brought up some language and grammatical issues with the exam announcements. Secretary Marr was instructed to look into updating the distinguishing features of the class and minimum qualifications for both exams (specifically adding "continuous permanent service" to the quals).

HOUSEKEEPING ITEMS

Commission Chairperson Passonno brought up some issues with the website that needed to be changed/updated/ addressed. There were old minutes still up and no new minutes up after the meetings. There were also some forms that needed to be updated with Secretary Marr's name and contact information added to the form.

NEW BUSINESS

None.

SET DATE FOR NEXT MEETING

Date set for 4/29/25. Commissioner Duffey will phone in.

Motion to adjourn made by Michael Duffey. Seconded by Mark Harbour. Motion passed unanimously.

Meeting adjourned 9:14 a.m.

Next monthly meeting scheduled for 9:00 a.m. on Tuesday 4/29/2025 pending quorum call.

*Per Resolution, previously approved by the Secretary to the Commission