

MONTHLY MEETING OF THE
WATERVLIET CIVIL SERVICE COMMISSION

January 21, 2025

Present: Robert Passonno, Chairperson
Michael Duffey, Commissioner
Mark Harbour, Commissioner
Michael Marr, Secretary

MONTHLY MINUTES

Meeting called to order at 9:20 a.m. Secretary Marr took a roll call.

REVIEW OF MINUTES – Public Hearing of 12/17/2024

Secretary Marr asked if there were any corrections or additions to the minutes. No changes were noted. Michael Duffey made a motion to approve the minutes. Mark Harbour seconded the motion. Motion passed unanimously.

REVIEW OF NON-COMPETITIVE EMPLOYMENT APPLICATIONS*

None.

REVIEW OF PROVISIONAL EMPLOYMENT – Examinations to be requested within 30 days of appointments*

Thomas Sawyer – Solid Waste Enforcement Officer
Meghan Wallas – Keyboard Specialist

HOUSEKEEPING ITEMS

Secretary Marr brought up adding Keyboard Specialist to the HELPS program. Commissioners were receptive to the addition. Secretary Marr will bring resolution and supportive information to next commission for approval.

NEW BUSINESS

None.

SET DATE FOR NEXT MEETING

Date set for 2/25/25. Commissioner Duffy will phone in.

Motion to adjourn made by Michael Duffey. Seconded by Mark Harbour. Motion passed unanimously.

Meeting adjourned 9:50 a.m.

Next monthly meeting scheduled for 9:00 a.m. on Tuesday 2/25/2025 pending quorum call.

*Per Resolution, previously approved by the Secretary to the Commission